An introduction to the Data Protection & Use Policy

Date: [Insert date]

Time:

Venue:

Participants:

Agenda items	Presenter	Time
1. Welcome and introductions	[Insert name]	10 minutes
2. What we will cover today	[Insert name]	5 minutes
3. Overview — why DPUP?	[Insert name]	10 minutes
4. The journey — timeline, engagement and policy development	[Insert name]	10 minutes
5. DPUP detail — structure, Principles and Guidelines	[Insert name]	20 minutes
6. The DPUP toolkit	[Insert name]	5 minutes
7. What it means for [Agency name]	[Insert name]	5 minutes
8. Quiz	[Insert name]	10 minutes
9. Questions, where to go for more information and close	[Insert name]	15 minutes
		Total: 90min

The presentation and facilitator sheets for this introductory workshop are also available.